



TCA BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, NOVEMBER 13, 2023, 6:00-9:00 P.M.

NORTH CAMPUS — SECONDARY SCHOOL, 1ST FLOOR, ROOM
1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

	Allocated Time/Start Time
I. Call to Order (6:00 pm)	1 min (6:00) (6:00)
• The Board Chair (Mr. Fradette) called the meeting to order at 6:00.	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:01)
• Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mrs. Wittleder; Here // Mr. Young; Here). A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:02)
• Motion: Mr. Hannan moved to approve the agenda and was seconded.	
• Discussion: None	
• <u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).</u>	
IV. Celebrate TCA (Junior High Titan's Creed Art Projects)	5 min (6:05) (6:03)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
• We celebrated Junior High's collaborative Titan's Creed art poster contest.	
• The contest was broken up into eight groups, which represented a line from the Titan's creed.	
• The eight winning teams shared their artwork of the creed with the Board.	
• All the posters have been framed and will be displayed in TCA's administration offices for the rest of the year.	
V. Comments from the Audience (Audience members have 3 minutes to address the Board)	10 min (6:10) (6:09)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
• Leah Wicks: Discussed concern over the CP athletics assignment policies at TCA and District 20.	
VI. Comments from the Board of Directors	10 min (6:20) (6:13)
• Mrs. Hawkins: Very impressed by Veteran's day assembly and the performance of students in the play Anastatia; the football team played a good game	
• Mr. Palmer: Enthused that the TCA marching band took 1 st place in the state	
• Mr. Hannan: TCA's Veteran's day assembly was incredible	
• Mrs. Johnson: Encouraged with the Board making great strides in developing effective communication; encouraged the Board to use working sessions to talk in depth concerning issues that could affect TCA	
• Mr. Fradette: Regretted that the MLO did not pass and thanked Mrs. Johnson and Mrs. Harris for their hard work in support of the MLO effort in their off time	
VII. Board Development	10 min (6:30) (6:19)
Action: (Miller)	
Motion: (Info)	
Rationale: to provide Board governance training/best practices information	
• Mr. Miller (TCA Attorney) reviewed the following items:	
◦ It is important to have a respectful election process	
▪ Social media provides opportunities to discuss issues that are protected under the 1 st Amendment	

- It is important, as a Board, to be able to talk about issues facing the school; Board working sessions allow for in depth discussions

VIII. **Report of the President** 10 min (6:40) (6:28)

Action: (Thomason)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).

- Dr. Thomason was unable to attend the Board meeting due to illness.
- Mr. Jolly presented the following information in his absence:
 - TCA's Veterans Day celebration had a great crowd and is one of the most memorable events of the year.
 - Activity and athletic results:
 - TCA's Marching Band won first place at state competition.
 - TCA's Men's/Women's Cross Country each won state championships.
 - TCA's Football team made it to the state championship final 8.
 - TCA's Women's Volleyball team made it to the state championship final 6.
 - TCA's Quiz Kids traditional high school and CP teams made it to the final 4 with the traditional high school team taking second place.
 - The next TCA book study will take place in February discussing George Orwell's *1984*.

IX. **Consent Agenda** 3 min (6:50) (6:35)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGambleare)

1. September Financials
2. Quarterly Financial Summary
3. Internal Financial Controls Report

B. SAC Minutes

1. Junior High School, September 20, 2023
2. East Elementary, September 26, 2023
3. High School, October 19, 2023

C. Board Policies

1. KE-TCA Conflict Resolution Policy

D. 2024 Election Timeline

- **Motion: Mr. Hannan moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

X. **Minutes: October 16, 2023** 2 min (6:53) (6:36)

Action: (Swanson)

Motion: (Vote) to approve the October 16, 2023 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve the October 16, 2023 Minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

Break 10 min (6:55) (6:37)

XI. **Discussion Agenda Items**

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Annual Accreditation, Assessment, and Achievement Report 20 min (7:05) (6:43)

Action: (Jolly)

Motion: (Information)

Rationale: to review and assess TCA student achievement

- Wes Jolly, Director of Academic Services, gave the annual TCA Report on Accreditation, Assessment, and Achievement.
- Mr. Jolly reported that in the 39 areas assessed, TCA exceeded ASD20's scores in 38 areas and finished 1st or 2nd within the district in 23 of the assessed areas.
- TCA received the highest rating for accreditation, and our achievement measures continue to be excellent.
- Mr. Jolly shared that in his eleven years as Director of Academic Services when looking at the totality of academic performance and achievement and comparisons with the district and state – 2023 would rank as the best year yet.

- Huge thanks go out to our leadership team, educational philosophy teams, teachers, students, and parents for their dedicated efforts.

2. **Annual Year Financial Review (Previous FY)** 10 min (7:25) (7:29)

Action: (VanGambleare)

Motion: (Information)

Rationale: to review previous year's financial health

- Mr. VanGambleare highlighted the following items from his report which were all favorable towards this year's budget:
 - End of Year Cash Balance
 - Sources of Revenue
 - Per Pupil Funding
 - General Fund Expenditures
 - Days of Cash on Hand

3. **ASD20 Monitoring Report** 10 min (7:35) (7:50)

Action: (Thomason)

Motion: (Information)

Rationale: to provide the TCA Board with an overview of the ASD20 Monitoring Report

- Wes Jolly shared TCA's annual Monitoring Report, which will be presented to Academy District 20 Board this week.
- This report covers TCA's governance, academic achievement, financials, operations, and our notable accolades for the past year.
- Mr. Jolly will be highlighting our Digital Health Initiative and the positive response received so far in the implementation.
- The Monitoring Report highlights multiple areas demonstrating TCA's excellence and adherence to our Core Values:
 - TCA has been in the district for 26 years
 - Dr. Thomason is the new President
 - TCA is financially sound
 - TCA has received many accolades in the past year
 - This has been one of the highest academic achievement years at TCA

C. Board Level Reports

1. **FAC Report/Annual Financial Audit** 5 min (7:45) (7:59)

Action: (Hawkins, VanGambleare)

Motion: (Information)

Rationale: to review the results of the audit

- Mr. VanGambleare thanked the finance team for all of their hard work during this year's audit
- The auditors said that this is one of their easiest audits to perform
- TCA received a clean unmodified opinion (highest rating)
- The results of the audit indicate that TCA is in a healthy financial position

2. **Digital Health Update** 10 min (7:50) (8:01)

Action: (Palmer)

Motion: (Information)

Rationale: to provide an update from the Digital Health Committee

- The implementation of the Digital Health Policy continues to be successful.
- There have only been two suspensions since the beginning of the year.
- Staff have seen a distinct improvement in classroom behavior.

3. **BMAC Formation** 10 min (8:00) (8:14)

Action: (Fradette)

Motion: (Discussion)

Rational: to discuss forming the BMAC to look for candidates to fill the Board appointed Board position

- The Board agreed to form the BMAC to search for a replacement for Mr. Palmer (Board Appointed Member).
 - The Board chose Mrs. Hawkins and Mr. Young as the Board representatives on the committee.
 - Dr. Thomason, Mr. Walters, and Mr. Swanson were chosen to represent the administration on the committee.

4. **Colorado League of Charter Schools (CLCS) Conference** 10 min (8:10) (8:27)

Action: (Fradette)

Motion: (Discussion)

Rationale: to discuss going to the CLCS conference

- The Board and Cabinet are deciding who will attend the CLCS conference in February 2024.
- Responses are due back by the December Board meeting.

5. **ASD20 and TCA Board Dinner** 10 min (8:20) (8:37)

Action: (Fradette)

Motion: (Discussion)

Rationale: to discuss having a informal dinner with the ASD20 and TCA Boards

- The TCA Board is in favor of having a Board dinner with the ASD20 Board.
- The Board is looking to have a dinner after the start of the new year (January or February) at a place to be determined.

6. **Board Orientation Training** 10 min (8:30) (8:40)

Action: (Johnson)

Motion: (Discussion)

Rationale: to review Board Orientation Training

- Mrs. Johnson has been working on a Board Candidate information presentation to be presented in January 2024.
- The goal of the presentation is to provide information about running for the Board of Directors and what to expect as a TCA Board Director.

D. **Board Communication** 5 min (8:40) (8:42)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Monitoring Report
- Accreditation Report

E **Future Board Agenda Items** 5 min (8:45) (8:44)

1. Adopt A School Report, Dec, Info, Board
2. Parent Survey Plan (Common Questions Reviewed), Dec, Discus, Jolly
3. New Course Approvals, Dec, 1st Read, Jolly
4. Annual Registrar Report, Dec, Info, Harper
5. Executive Session (President Interim Feedback), Dec, Fradette

F. **Comments from the Board of Directors** 10 min (8:50) (8:45)

- There were no comments from the Board.

XII. **Adjournment** (Approx. 9:00 p.m.) (9:00) (8:46)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

Sonya Wittleder
TCA Board Secretary